

GOVERNMENT OF KERALA

Abstract

TRAVELLING ALLOWANCE – REVISION OF TA CEILING AND DAILY
ALLOWANCE OF STATE GOVERNMENT EMPLOYEES-ORDERS ISSUED

FINANCE (EXPENDITURE - B) DEPARTMENT

G.O. (P) No.4/2004/Fin. Dated, Thiruvananthapuram 3rd January , 2004

- Read: - 1. G.O (P) No.448/92/Fin. dated: 7-7-1992
2. G.O (P) No.707/95/Fin. dated: 25-10-1995
3. G.O (P) No.499/97/Fin. dated: 23-4-1997
4. G.O (P) No.3000/98/Fin. dated: 25-11-1998
5. G.O (P) No.843/99/Fin. dated: 9-3-1999

ORDER

The existing T.A. ceilings fixed as per the Government Order 3rd cited have been in force with effect from 1-4-1997. Though the rates of T.A./D.A. had been enhanced as per the Government order dated 25-11-1998, the monthly and quarterly ceilings imposed as per Government Order 3rd read have not been modified. Hence the benefit of enhancement of T.A./D.A. could not be enjoyed by the employees. Government therefore consider that in view of the increase in railway/bus fares, cost of living, lodging and boarding charges etc. the rates ordered as per the Government Order read as (2) and (3) papers require revision.

After having examined these aspects in detail, Government are pleased to revise the monthly/quarterly ceilings for T.A. and other allowances relating to T.A./D.A as follows:

(i) Mileage Allowance:

Status of Officer	Existing Rate (Rs. Per Km)	Revised Rate (Rs. per Km)
Grade I	0.36	0.70
Grade II	0.28	0.50
Grade III	0.28	0.50
Grade IV	0.24	0.45
Grade V	0.24	0.40

(ii) Incidental Expenses (Road/Rail):

Status of Officer	Existing Rate (Rs. Per Km)	Revised Rate (Rs. per Km)
Grade I	0.12	0.18
Grade II	0.10	0.15
Grade III	0.06	0.09
Grade IV	0.06	0.08

(iii) Incidental for Air Journeys:

Status of Officer	Existing Rate (Rs. Per Km)	Revised Rate (Rs. per Km)
Grade I	100	125
Grade II(a)	70	100
Grade II(b)	60	75
Grade III	50	60
Grade IV	50	60

(iv) Daily Allowance:

Status of Officer	Existing Rate		Revised Rate	
	Inside State (Rs)	Outside State (Rs)	Inside State (Rs)	Outside State (Rs)
Grade I	100	150	125	200
Grade II(a)	70	100	100	150
Grade II(b)	60	90	90	125
Grade III	50	75	75	100
Grade IV	50	75	75	100

(v) Classification of Government officials for the purpose of carrying personal effects on transfer is as contained in Rule 67 (a) 1 (iii) Part II KSRs.

The following rates will be continued as in Pay Revision Orders:

Officers with pay Rs.9000 and above	-	2240 Kgs.
Officers with pay Rs.4800 and above	-	1120 Kgs
All others	-	560 Kgs

(vi) Loading and unloading charges for journeys on transfer:

Status of Officer	Existing Rate	Revised Rate
Grade I	Rs.250 at each end	Rs.300 at each end
Grade II(a) Grade II(b)	Rs.125 at each end	Rs.150 at each end
Grade III	Rs.90 at each end	Rs.125 at each end
Grade IV	Rs.90 at each end	Rs.125 at each end

(vii) Re-imburement of Room Rent:

Status of Officer	Existing Rate		Revised Rate	
	New Delhi, Mumbai, Calcutta, Chennai (Rs)	Other cities/towns outside State (Rs)	New Delhi, Mumbai, Calcutta, Chennai (Rs)	Other cities/towns outside State (Rs)
Grade I	500	300	750	500
Grade II(a)	500	300	750	500
Grade II(b)	350	250	500	350
Grade III	350	250	500	350
Grade IV	250	100	300	200

(viii) Accommodation of Government Officers outside the State:

In cases where Government accommodation is not available, stay in three-star hotels will be allowed. However, this facility will be limited to Secretaries to Government, Heads of Major Departments and Additional Secretaries. The Kerala Tourism Development Corporation will identify hotels and endeavor to get sizeable discounts by having standing arrangements in this regard. All such accommodation in three-star hotels will be in hotels specified by the Kerala Tourism Development Corporation.

(ix) Taxi fare for Grade I Officials:

Grade I officials traveling to metropolitan cities and other larger cities will be allowed to hire taxies for the day as in the case of Government of India officials. They are entitled to taxi-fare at the rate fixed by Government from time to time for journeys on tour from residence to Airport/Railway Station/Bus Stand and back.

(x) Auto rickshaw fare on journeys on tour:

Autorickshaw fare is admissible to officers for official journeys from residence/office to Airport/Railway Station/Bus Stand and back. The auto-fare may be limited to a distance of 8 Kms from office/residence and back, at the rate fixed by Government from time to time subject to a maximum of Rs.100 per day against the existing ceiling of Rs.45.

(xi) T.A. Ceiling:

The ceiling limit of T.A. of officers prescribed in Government Order read as 3rd paper above will be revised as detailed in the Statement appended to this order.

These limits will apply to both touring and non-touring officers and tours for all official purpose.

For journeys in departmental vehicles, the ceiling limits will be reduced by 50%.

The monthly limit may be exceeded by 20% but the increase should be adjusted within the limit for a quarter. The quarterly ceiling shall not be exceeded. The limits prescribed will apply only to journeys performed within an officer's jurisdiction. Journeys outside an officer's jurisdiction, undertaken under orders of competent authority, will not be reckoned for the purpose of the ceiling.

The T.A. claims of Grade III & IV Officers shall not exceed the limit admissible to Grade II (b) Officers concerned depending upon area of jurisdiction.

Necessary amendments to Kerala Service Rules will be issued separately. These orders will take effect from 1-1-2004.

By order of the Governor,
SUDHA PILLAI,
Principal Secretary (Finance)

To

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram
The Accountant General (A&E), Kerala, Thiruvananthapuram
All Heads of Departments and Offices
The General Administration (SC) Department (vide item No.2514 of the Council Decision dated 17-12-2003)
All Departments (all sections) of the Secretariat.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C.L)
The Advocate General, Ernakulam (with C.L)
The Registrar, University of Kerala/Kochi/Kozhikode/Mahatma Gandhi University (with C.L)
The Registrar, Kerala Agricultural University, Thrissur (with C.L.)
The Secretary, Kerala State Electricity Board (with C.L.)
The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram (with C.L.)
The Secretary to Governor
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government
The Private Secretary to the Chief Minister and other Ministers.
The Private Secretary to Leader of Opposition and Government Chief Whip
The Deputy Secretary to the Chief Secretary
The Director of Public Relations, Thiruvananthapuram
The Director of Public Instructions.

**ANNEXURE
T.A. Ceiling**

Grade I Officer				Grade II Officer							
(a)		(b)		(10)		(11)		(12)		(13)	
With actual pay of Rs.9,000 and above		With actual pay of Rs.7,500 and above but below Rs.9,000		With actual pay of Rs.4,800 and above but below 7,500		Quarterly ceiling Existing Revised		Quarterly ceiling Existing Revised		Monthly ceiling Existing Revised	
(4) Mon (Rs)	(5) Mon (Rs)	(6) Qr (Rs)	(7) Qr (Rs)	(8) Mon (Rs)	(9) Mon (Rs)	(10) Qr (Rs)	(11) Qr (Rs)	(12) Mon (Rs)	(13) Mon (Rs)		
1500	2250	3150	4725	1050	1575	2400	3600	800	1200		
1075	1615	2700	4050	900	1350	2190	3285	730	1095		
950	1425	2250	3375	750	1125	1680	2520	560	840		
1075	1615	-	-	-	-	-	-	-	-		
800	1200	1890	2835	630	945	1380	2070	460	690		
700	1050	1650	2475	550	825	1260	1890	420	630		

Quarterly ceiling Existing Revised		
(1)	(2) Qr (Rs)	(3) Qr (Rs)
1 State level Officers	4500	6750
2 Regional Officers with jurisdiction	3225	4845
3 Regional Officers with jurisdiction over 2 Revenue Districts	2850	4275
4 District Collectors/District Supdtis/Commissioner of Police	3225	*4845
5 Officers with jurisdiction over the Revenue District	2400	3600
6 Officers with jurisdiction over a part of the District (sub Revenue District) jurisdiction	2100	3150